

APPENDIX B**Reasons for original assurance levels given (below Well)**

N.B. The issues noted here may have been addressed since the original report was issued.

Quarter 3

| AUDIT REVIEW | ASSURANCE LEVEL | ISSUES NOTED | Level at follow up |
|---|------------------------|---|---------------------------|
| Internet, intranet, telephone payments and PCIDSS | Adequate | <ul style="list-style-type: none"> • PCIDSS self-assessment had not been completed. • Card payments taken over the phone without a third party handling card details. | Due February |

Previously reported

| AUDIT REVIEW | ASSURANCE LEVEL | ISSUES NOTED | Level at follow up |
|--------------------------------------|------------------------|---|---|
| Creditors (Annual 15-16) | Adequate | <ul style="list-style-type: none"> • Payments over £25k were not always checked promptly by a senior officer • Purchase order and Goods Received Notes not being raised in a timely manner. | Annual audits not subject to follow ups |
| Homelessness/Temporary Accommodation | Adequate | <ul style="list-style-type: none"> • Homelessness Strategy has not been reviewed since being published in 2008 • Incorrect data was input into a return on Homelessness | Due November |